附2 **娄底职院学年教师业务考核表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | | |  | | | | | 技术职务 | | | |  | | | | | | 行政职务 | | | | |  | |
| 第一学期教学情况 | 工作量定额 | |  | | | | | 实际完成课时数 | | | | | | | | | | |  | | | | | |
| 听课定额 | |  | | | | | 实际听课节数 | | | | | | | | | | |  | | | | | |
| 作业批改定额 | |  | | | | | 实际作业批改次数 | | | | | | | | | | |  | | | | | |
| 授课计划及教学进度完成情况 | | | | | | |  | | | | | | | | | | | | | | | | |
| 任教科目 | | | | | 班级 | | | | 人数 | 学生期评成绩 | | | | | | 班级 | | | 人数 | | 学生期评成绩 | | |
| 总分 | | | 人平 | | | 总分 | | 人平 |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
| 第二学期教学情况 | 工作量定额 | | |  | | | | 实际完成课时数 | | | | | | |  | | | | | | | | | |
| 听课定额 | | |  | | | | 实际听课节数 | | | | | | |  | | | | | | | | | |
| 作业批改定额 | | |  | | | | 实际作业批改次数 | | | | | | |  | | | | | | | | | |
| 授课计划及教学进度完成情况 | | | | | | |  | | | | | | | | | | | | | | | | |
| 任教科目 | | | | | 班级 | | | | 人数 | 学生期评成绩 | | | | | | 班级 | | | 人数 | | 学生期评成绩 | | |
| 总分 | | | 人平 | | | 总分 | | 人平 |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
|  | | | | |  | | | |  |  | | |  | | |  | | |  | |  | |  |
| 教学成果 | 教学成果、课题或论文 | | | | | |  | | | | | | | | | | | | | | | | | |
| 编审教材、开发校本教材 | | | | | |  | | | | | | | | | | | | | | | | | |
| 开发自主知识产权的课件数 | | | | | |  | | | | | | | | | | | | | | | | | |
| 参加或指导各类竞赛成绩 | | | | | |  | | | | | | | | | | | | | | | | | |
| 业务培训、进修及 下企业锻炼时间 | | | | |  | | | | | | | | | | | | | | | | | | | |
| 教 学 纪 律  （包括政治学习及教研活动） | | 迟到次数 | | | | | | | 早退次数 | | | | 调课次数 | | | 缺课次数 | | | | | 请假次数 | | | |
|  | | | | | | |  | | | |  | | |  | | | | |  | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 教  师  教  学  质  量  考  核 | 教学质量考核项目 | 第一学期 | 第二学期 | 合计 |
| 教学常规评价（20分） |  |  |  |
| 同行评价（10分） |  |  |  |
| 学生评议（45分） |  |  |  |
| 督导评价（25分） |  | |  |
| 合计 |  | | |
| 教  研  室  评  语 | 教研室主任（签字） 年 月 日 | | | |
| 二  级  学  院  （部）  意  见 | 二级学院院长（部主任）（签字）  年 月 日 | | | |

说明：此表存教研室一份，二级学院（部）一份。